

**Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 7 September 2021 at 7.30 p.m.**

**Present:** Cllrs: Aguillar Gomez; Anderson; D'arville; Owen; Parker; Rastrick; Rodwell and Smart.  
**Also present:** County Councillor Bird; District Councillor Richardson and six members of the public

**1. To receive apologies for absence**

There were no apologies for absence

**2. For councillors to declare any interests in matters on the agenda.**

There were no declarations of interest

**3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**

There were no requests for dispensations

**4. To approve the minutes of the meeting held on 06 July 2021**

The minutes of the meeting held on 6<sup>th</sup> July were approved and signed as a true record.

**5. Public Forum including County and District Councillor Reports and Public Question Time**

County Cllr Bird gave his report and noted that, in his capacity as a District Councillor for Felixstowe, he would be taking on the role of Vice Chair of Planning Committee (South).

At County Council level Highways issues continued to present problems; this was a cause of frustration which he was taking up with the newly appointed cabinet member for Highways. The traffic problems which had led to grid lock in Felixstowe on 2 September had been a major cause of concern and were to be discussed by Felixstowe Town Council on 8 September.

Newly elected District Councillor Mick Richardson introduced himself to the Parish Council.

**6. To consider the revisions made to the following planning application and agree on comments further to those submitted in relation to the previous iteration of this application as submitted on 27 January 2021**

**DC/20/5279/OUT: Outline planning application with some matters reserved (access to be considered) for a phased scheme for the erection of up to 139 new homes (including provision of up to 46 affordable homes), land for a two-form entry primary school with pre-school, open space, SUDS, meadow and informal path on land south of Gun Lane, and all associated infrastructure provision.**

The PC welcomed the inclusion of the additional land in the application, but wished to see part of that additional space allocated for use as an open, mown recreational space which could sit alongside the wildflower meadow and help meet the needs of older children and teenagers. It would be essential for the use of the land for ecological and recreational needs to be protected by inclusion in the s106 agreement. Other concerns identified in the Parish Council response of 27 January 2021 were reiterated.

Members asked the Clerk to enquire of the Education Authority to establish the extent to which school premises, indoor and out, might be made available for community use.

**7. To consider a resident's request for the PC to make further representations to East Suffolk Planning in relation to DC/20/1860/OUT – Land off Howlett Way - seeking an increased allocation of land for recreational purposes on the Church Lane boundary in order to add facilities for dog walkers and to address concerns over the potential coalescence of Trimley St Martin and Trimley St Mary.**

Members noted that there was a green buffer along the Church Lane boundary of the proposed development. In addition, agents for the landowners had been considering the options in relation to dog walking, although no specific proposals had yet come forward. In relation to the issue of coalescence, members also noted that the land on the Trimley St Mary side of the Church Lane boundary had formerly been designated by East Suffolk District Council as one of a number of areas in the District to be protected from development. The policy governing protected status here, and elsewhere in the District, was removed from the local plan on the direction of the Planning Inspector

who took the view that, in line with the national Planning Policy Framework, the appropriate approach would be to consider the areas concerned for designation as Local Green Space. This could be sought through a subsequent review of this Plan or the preparation of a neighbourhood plan.

Members resolved to submit a comment to the Planning Authority to report that the concern over the potential for the coalescence of communities had been raised and to approach Trimley St Mary Parish Council with a request that they ask for a Local Green Space designation to be applied to the land on the Trimley St Mary side of the boundary.

**8. To consider submitting comments on application DC/21/3662/ARM in respect of land north of Walton High St to support the view of Trimley St Mary PC and Felixstowe TC that the link road should precede the housing construction, and that access for site traffic should be from Candlet Road**

The Parish Council resolved to add its voice to those of Trimley St Mary Parish Council and Felixstowe Town Council in relation to the timing for the completion of the roundabouts and new link road. It was considered essential that construction traffic should gain access to the site from Candlet Road rather than the High Rd. To delay completion of the Candlet Road access would cause major problems for residents and road users alike and, in particular, would compromise the safety of children walking and cycling to Felixstowe High School.

**9. To receive an update on other planning matters from Cllr Rastrick**

Cllr Rastrick reported that the owners of 141 Kirton Rd had been given time by East Suffolk to comply with the planning enforcement requirements. The application for a Woolshop and Café at 146 Kirton Road had not yet been decided by East Suffolk

**10. To note that residents of Goslings Way have been troubled by inappropriate behavior by moped riders, and to consider whether action needs to be taken to improve the safety of users of the pedestrian access to the development via the former Mushroom Farm Track.**

Riders continued to engage in dangerous behavior including riding on the footpath at the side of the Mushroom Farm Track, on the children's play area and on the fields at the rear. The Clerk would ask the owner of the Mushroom Farm track for permission to install a cyclists dismount sign at the entrance to the footpath.

**11. To receive an update on Transport and Highways Issues, including speed control matters, and the request to Highways England for lane separation at a position north of junction 59, from Cllrs Anderson and D'arville**

No news had been received from the police on the request for speed monitoring on Kirton Rd – the Clerk would chase this up.

A request for volunteers to join a speedwatch team had been included in the Parish Pump, but no responses had been received.

Highways England had responded to the request for lane separation, but they had turned it down primarily because junction 59 did not have a particular history of collisions and nor did it have the traffic volumes to justify any changes. Members resolved to ask Highways England to consider, as an alternative, applying road markings on the right hand lane, prior to J59, to identify the lane as the one to take for the port. Members agreed to invite Highways England to attend a meeting on site so that they could see the difficulty that the present arrangement entailed for drivers.

**12. To receive feedback on the community response to consultation on the use of the Parish Council's CIL and consider next steps.**

Only ten residents had responded to the consultation. A variety of ideas had been submitted, although not all of these would have met the requirements for infrastructure projects. With so few responses it was impossible to establish any consensus. Subject to the outcome of the East Suffolk Cycling and Walking Strategy there might be an appropriate application which would support cycling. Further consultation would be undertaken, but in the meantime work would be done to explore the scope for an extension to the Memorial Hall. To this end a working party would be established and this would be chaired by Cllr Rastrick.

**13. To consider whether to initiate any activity in the village to mark the Women's Cycling Tour which will pass through the village on Saturday 9th October.**

Members resolved not to make any arrangements specifically for Trimley St Martin as Felixstowe Town Council had arranged an extensive programme of events to mark the occasion.

**14. To consider inviting members of the public to volunteer to become footpath monitors**

Members resolved to take no action at this stage; it would be reconsidered at a later date.

**15. To receive an update on the positioning of the third of the boards which bear a copy of the hand drawn footpath map.**

The third board had been erected by the fence to the Roselea Nursery. The Parish Council recorded their thanks to the proprietors of the nursery for granting permission for the board to be installed on their land; thanks would also be recorded on the Parish Council website and on the Facebook Page.

**16. To confirm the insurance arrangements for the year from 1 October 2021**

Members approved the renewal quotation from Came & Co

**17. To note the conclusion of the 20/21 external audit and any comments made**

Members noted the completion of the external audit. This was satisfactory, but the auditors noted that, as a result of changes to the guidance which took place in March 2020, staff expenses which had been included in box 4 of the AGAR for 2019/20 should have been included in box 6 and that, for the purpose of comparison with the year being audited (20/21), these figures should have been restated with the staff expenses included in box 6.

**18. To receive a financial statement to 25 August 2021**

Members receive a financial statement and a report of the outturn against budget to 25 August 2021. The bank reconciliation was signed by the Chairman.

**19. To note that the following payments have been made:**

**Members noted and approved the following payments which had been made since the date of the last meeting**

Date	Name	In respect of	Amount	Power
03 08 21	C Ley	Clerk's July salary	628.25	LGA1972 s112
03 08 21	HM Revenue & Customs	Tax on clerk's July salary	122.92	LGA1972 s112
20 08 21	Flyer Press	Printing Parish Pump and questionnaire	212.00	LGA1972 s142
01 09 21	C Ley	Clerk's August salary	628.05	LGA 1972 s112
01 09 21	C Ley	Clerk's expenses for July and August (includes domain name renewal)	105.87	LGA 1972 s112
01 09 21	HM Revenue & Customs	Tax on Clerk's August salary	123.12	LGA 1972 s112
01 09 21	PKF Littlejohn	External Audit Fee	360.00	LGA1972 s112

**20. Items for consideration at next meeting**

- Items for consideration in October included an update on the position with regard to the request made of Highways England
- An update on speed issues
- Arrangement for Remembrance Sunday

**21. Close**

The meeting closed at 9.45pm.