

**Minutes of the meeting of Trimley St Martin Parish Council held remotely, via Zoom, on Tuesday 1 September 2020 at 7.30 p.m.**

**Present: Cllrs Anderson, D'Arville, Owen, Parker, Rodwell and Smart.**

**Also Present: County Councillor Stuart Bird and one member of the public.**

**1. To receive apologies for absence.**

Apologies had been received from Cllr Rastrick who was away.

**2. To note that in the light of the ongoing Covid 19 situation this meeting will be an ordinary meeting of the Parish Council. The current Council structure will continue until an annual meeting of the Council is held (The Local authorities (coronavirus) (Flexibility of Local authority Meetings) (England) Regulations 2020**

Members noted the position.

**3. To receive declarations of interest**

There were no declarations of interest in matters on the agenda.

**4. To receive and determine requests for dispensations**

There were no requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they had a pecuniary interest

**5. To approve the minutes of the meetings held on 7 July 2020**

The minutes of the meeting held on 7 July were approved as a true record.

**6. Public Forum:**

County Cllr Bird reported on matters relating to the Sizewell C application for development consent which was now with the Planning Inspectorate.

He explained that County Council elections were expected to take place in 2021 as planned, but, as the Boundary Commission's consideration of ward boundaries had been deferred, the existing boundaries would continue to apply.

The County Council Scrutiny Committee would be reviewing SCC's response to the Covid 19 outbreak.

**7. To decide on a response to the consultation on the following planning applications:**

**a) DC/20/2890/ARM Land south of High Rd: Approval of Reserved Matters of DC/16/2119/OUT**

Members resolved to object to the application. Their concern was focused on two broad issues: parking and access. As presented, the layout was considered to offer a cramped development and inadequate parking provision. In effect the development was split into two which raised concerns about access - particularly for the emergency services - and a potential lack of social cohesion.

**b) DC/20/2891/FUL Land south of High Rd: Full application for small area of additional land necessary to the delivery of the drainage strategy to serve the development consented to under DC/16/2119/OUT**

Members resolved to offer no comment on this application.

**c) DC/20/2892/VOC Land South of High Rd: variation of condition no 7 of DC/16/2119/OUT**

Members resolved to offer no comment on this application.

**d) DC/2803/VOC Land at High Rd (Flagship development): variation of condition 2 of DC/18/2130/VOC to correct the GIFA notes on all house types to suit the approved plans and update window and porch details.**

Members resolved to offer no comment on this application

**8. To note that the Planning Inspectorate has accepted the Sizewell C application for development consent.**

Members noted that the freight management facility was intended to be situated off Felixstowe Road so as to facilitate access to the A12. The number of HGVs using the facility has the potential to interfere with the smooth flow of vehicles on the approach to the roundabout from Felixstowe Rd and thus Members resolved to make a representation to the effect that it would be necessary to install traffic lights in order to mitigate the impact of the increased traffic.

**9. To consider the installation of an additional dog bin at the junction of footpath 33 with Grimston Lane subject to the permission of the landowner**

Members agreed that it would be appropriate to arrange for an additional dog bin at this location. The landowner's permission would be requested. A position on either side of the entrance to the path would be acceptable. There was a possibility that the bin could be attached to the signpost.

**10. To decide on the type and style of table to suit the picnic site location and to consider whether to include replacement of the cycle stand in the project**

It was agreed that the heavy duty, recycled plastic option would be suitable for the venue. To install two tables would be ideal, although, if pressure on funds required it, one table would suffice with the possibility of the addition of a tree stump seating cluster. There was no objection to the inclusion of the replacement of the cycle stand. The Clerk would research sources of funding assistance and make arrangements for the broken down items to be removed.

**11. To consider agreeing to the inclusion of car parking at the Memorial Hall as an option for people following the routes set out in a forthcoming booklet of Trimley St Martin walks**

Members noted the difficulty of offering a parking option to one group of visitors, without extending it to all. It was agreed that it would be preferable not to include parking advice in respect of walks starting at the village sign.

**12. To consider a limited contribution (covering questions 15, 17 and 27) to the NALC response to the Ministry of Housing, Communities and Local Government paper entitled "Changes to the Current Planning System"**

Members considered that their concerns were well reflected in the response sent by ACRE to Robert Jenrick MP. It was agreed to draw the attention of NALC to the ACRE response.

**13. To note that the deadline for contributions to the NALC response to the 2<sup>nd</sup> and 3<sup>rd</sup> papers from the Ministry of Housing, Communities and Local Government - "Planning for the Future" and "Transparency & Competition" - fall in October and to decide on the manner in which these papers should be considered by the Parish Council**

Responses from organisations such as ACRE, would be reviewed to assist the PC in drawing up an appropriate response.

**14. To identify topics for inclusion in an edition of the Parish Pump**

Members agreed a basic list of topics and approved the addition of two more: a) Network Rail's arrangements to plant trees at the bridleway bridge tree and b) the decision on the 2021 pantomime which was expected to be made in the mid-September.

**15. To confirm the insurance arrangements for the year from 1 October 2020**

Members agreed to accept the renewal quotation from Came & Co. A mid-term adjustment would be needed when the planned map display boards, picnic tables and dog bins were purchased.

**16. To receive a financial statement to 25 August 2020**

Members received a report covering the reconciliation and the outturn against budget.

Reconciliation			
As at 31/03/20			
Deposit Account	£ 38,586.02		
Current Account	£ 24,563.87		
	£ 63,149.89		
		Unpresented cheques	
	£ 63,149.89		
Add Receipts to 25/08/2020	20,715.93		
Total Available	£ 83,865.82		
Less Expenditure to 25/08/2020	£ 6,481.53		
	£ 77,384.29		
Unpresented Cheques			
	£77,384.29		
Balance As at 25/08/2020			
Deposit Account	£ 38,624.50		
Current Account	£ 38,759.79		
	£ 77,384.29		
Note that the value of CIL held within current balances is £12308.97			

ITEM	Proposed Budget 2020/21	Spend to Date Net of VAT	Recharge to corp Trustees	Recharge to neighbouring parishes	Spend less Recharge	Percentage Spent
Clerk's salary & expenses	9,250	3,587.02				38.78
General expenses	3,000	131.00				4.37
Audit Fees	850	280.00				32.94
Insurance	550					0.00
Clerk Training	300					0.00
Councillor Training	1,200					0.00
Chairman's Allowance	350					0.00
Subscriptions	825	812.76				98.52
Grants/Donations/Sec 137	1,500	500.00				33.33
Bus Shelter Cleaning	700					0.00
Flower Beds & Roundabout etc	3,000	878.95				29.30
Parish Pump	750	95.00				12.67
Memorial Hall Corp Trustees	3,500					0.00
Neighbourhood or Parish Plan	1,000					0.00
Computer Equipment	1,000					0.00
Quiet Lanes Designation (subject to grant aid)	5,000					0.00
	32,775.00	6,284.73	0.00		0.00	0.00

#### 17. To confirm approval of the following payments made in August 2020

Members confirmed approval of the payments made in August as detailed below:

Date	No	Name	In respect of	Amount	Power
03 08 20		C Ley	Clerk's salary	569.65	LGA1972 s112
03 08 20		C Ley	Clerk's expenses for July	44.39	LGA1972 s112
04 08 20		Simon Jones Landscapes	Grass cutting and border maintenance covering two invoices spanning Dec 2019 to July 2020	£844.80	Highways Act 1990 s96

04 08 20		Revenue & Customs	Tax/NI	104.40	LGA1972 s112
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**18. To approve the following payments:**

The following payments were approved:

Date	No	Name	In respect of	Amount	Power
01 09 20		C Ley	Clerk's salary	569.65	LGA1972 s112
01 09 20		Revenue & Customs	Tax/NI	104.40	LGA1972 s112
01 09 20		C Ley	Clerk's expenses for August	49.79	LGA1972 s112
01 09 20		Corporate Trustee	Funds Transfer	2,000.00	LGA 1972 s133
01 09 20		Came & Co	Insurance for year from 01 10 2020	1317.26	LGA 1972 s133
01 09 20		Y Smart	Chairman's Allowance	350.00	Local Authorities (Members Allowances) (England) Regs 2003

**19. To note that the next meeting will be held on Tuesday 6 October 2020 and identify matters for consideration.**

Members noted the date of the next meeting. No specific items were identified for inclusion.

**20. Close**

The meeting closed at 20.30