

**A Meeting of Trimley St Martin Parish Council will be held at the Trimley St Martin Memorial Hall on Tuesday 5 October 2021 at 7.30 p.m. The agenda is set out below.**

**Caroline Ley, Parish Clerk**

**29 September 2021**

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda.**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
- 4. To approve the minutes of the meeting held on 07 September 2021**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To consider issues raised in relation to parking and safety in the vicinity of Trimley St Martin School**
- 7. To receive feedback from the Working Party established to explore the scope for an extension to the Memorial Hall and to consider their recommendations for next steps.**
- 8. To receive feedback from the Footpaths and Cycleway Working Party on their work with Felixstowe Town Council and Trimley St Mary Parish Council group in preparation to feed into the forthcoming draft of the East Suffolk Cycling and Walking Strategy**
- 9. To receive an update on Transport and Highways Issues**
- 10. To receive feedback from Cllr Smart on matters of interest raised at the most recent Felixstowe Peninsula Community Partnership meeting**
- 11. To receive feedback from Cllr Rastrick on any matters of concern raised at the ASB meeting**
- 12. To receive an update on Quiet Lanes from Cllr Owen**
- 13. To review the effectiveness of the 20/21 Internal Audit and to consider appointing SALC to carry out the audit for 2021/22.**
- 14. To consider the arrangements to mark Remembrance Day**
- 15. To consider the invitation extended to all town and parish councils to join in with the Queen's platinum jubilee beacon lighting ceremony which is to take place at 9.15 p.m. on 2 June 2022**
- 16. To review Standing Orders**

**17. To agree an internet banking policy to reflect the arrangements agreed at the July meeting**

**18. To receive a financial statement to 25 September 2021**

**19. To note the following payments made:**

Date	Name	In respect of	Amount	Power
10 09 21	Suffolk Assoc LC	Training – purchase of training unit on use of FB	30.00	LGA 1972 s111
10 09 21	Simon Jones Landscape	Maintenance – hall grounds	370.00	LGA1972 s133
10 09 21	Pauls Tree Service	Removal of dead tree	180.00	Highways Act 1990 s96
13 09 21	Simon Jones Landscapes	Maintenance roundabout and beds	434.40	Highways Act 1990 s96
22 09 21	Came & Co	Insurance	1355.28	LGA 1972 s133
30 09 21	C Ley	Clerk's September salary	628.25	LGA1972 s112
30 09 21	C Ley	Clerk's expenses	44.39	LGA 1972 s112

**and to approve the following payments to be made:**

06 10 21	HM Revenue & Customs	Tax on clerk's September salary	122.92	LGA1972 s112
06 10 21	Suffolk Assoc LC	Training	30.00	LGA 1972 s111
06 10 21	Community Action Suffolk	Web Hosting	60.00	LGA 1972 s142

**20. Items for consideration at next meeting**

**21. Close**