

A Meeting of Trimley St Martin Parish Council will be held remotely, via Zoom, on Tuesday 2 March 2021 at 7.30 p.m. Details on how to join the Zoom meeting are provided on the Parish Council website. The agenda is set out below.

**Caroline Ley, Parish Clerk
25 February 2021**

1. To receive apologies for absence

2. To receive declarations of interest

For Councillors to declare any interests in matters on the agenda.

3. To receive and determine requests for dispensations

To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest

4. To approve the minutes of the meetings held on 2 February 2021

5. Public Forum:

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.

- County and District Councillor Reports
- Public Question Time

6. To consider an application from Lucia Aguilar-Gomez to be co-opted to fill a vacancy on the Parish Council.

7. To receive an update on Highways issues including the outcome of the report to Highways England on the damaged fencing between the High rd and the A14

8. To receive an update on the quiet lanes project

9. To receive an update on the outline planning application for the site adjacent to Reeve Lodge and to consider the following matters:

a) In the light of:

i) background information supplied by Suffolk County Council Highways, and

ii) the availability of a consultant's review of the Transport Assessment at a fee below the ceiling set at the February meeting, to decide in principle whether to commission a review (See also items 22 and 23)

b) To consider asking the Footpaths Working Party to consider what additions and improvements would be needed to establish cycling and walking routes from/through the village to key destinations such as: Felixstowe, the docks, the river, Kirton, the relocated primary school and Felixstowe Academy.

10. To consider a response to the following planning applications:

- a) DC/20/5233/VOC: Variation of Condition no 8 of DC/17/1008/OUT - Development of 4 dwellings (3 bungalows and 1 x 1.5 storey house) on land to the immediate north of 49 Grimston Lane.**
- b) DC/21/0799/FUL: Proposed two storey side extension at 8 Capel Close**
- c) DC/21/0017/FUL: Proposed two storey side extension at 28 Goslings Way**

11. To receive an update from the Footpath Working Party in relation to the display of the hand-drawn map.
12. To conduct a review of the Council's governance risks
13. To conduct a review of internal controls
14. To consider the arrangements for the Annual Parish Meeting
15. To receive a report on the February meeting of the Felixstowe Peninsula Community Partnership
16. To review the approach of the Parish Council to communication with the community and consider enhancements to complement existing procedures.
17. To consider how to address the problem of residents parking on the verge
18. To consider applying to Suffolk County Council for a licence to plant two trees on the area of green on the north side of St Martin's Green at its junction with the High Road, to remove the cherry tree which is believed to be infected with honey fungus, and to plant two trees on the green at the junction of St Martin's Green and Old Kirton Road.
19. To receive a financial statement to 25 February 2021.
- 20.
21. To approve the following payments: (note that the first two payments have been made following advance approval given at the February meeting).

Date	No	Name	In respect of	Amount	Power
18 02 2021		Trackside Landscaping	Fencing at Memorial Hall	1015.00	LGA 1972 s133
18 02 2021		Bayfields elec	Fixed wiring test	828.00	LGA 1972 s133
02 03 2021		C Ley	Clerk's salary	630.05	LGA1972 s112
02 03 2021		Revenue & Customs	Tax/NI on clerk's salary	121.81	LGA1972 s112
02 03 2021		C Ley	Clerk's expenses for February	75.38	LGA1972 s112
02 03 2021		Suffolk Coastal Norse	Works at picnic area to facilitate renewal of street furniture	£140.70	Public Health Act 1865 s164

22. To note that the next meeting will be held on Tuesday April 6 2021 and identify matters for consideration.
23. To exclude public and press in accordance with the Public Bodies (Exclusion from Meetings) Act 1960 in view of the confidential nature of the business to be transacted. (applies only if item 9a is decided in the affirmative)
24. To consider quotations received from consultants to undertake a review of the transport assessment and air quality assessment. (applies only if item 9a is decided in the affirmative).
25. Close