

The June Meeting of Trimley St Martin Parish Council will be held at the Trimley St Martin Memorial Hall on Tuesday 7 June 2022 at 7.30 p.m. The agenda is set out below.

Carly Small, Parish Clerk  
31 05 2022

1. To receive apologies for absence
2. For councillors to declare any interests in matters on the agenda.
3. To receive and determine requests for dispensations
4. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
5. To approve the minutes of the meeting held on 3 May 2022
6. **Public Forum including County and District Councillor Reports and Public Question Time**  
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
7. To note the completion of the internal audit, consider the recommendations, agree accounts for 2021-2022 and to receive, agree and sign the Annual return for 2021-22
  - A. To note the completion of the internal audit and consider the recommendations
  - B. To agree the accounts for 2021-22.
  - C To agree the governance statements on the Annual Return
  - D. To receive, agree and sign the Annual Return for 2021-22
8. To confirm the appointment of the Clerk, Carly Small, as Responsible Financial Officer
9. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville
10. To consider the Councils response to the draft recommendations arising from the first stage of East Suffolk's Community Governance Review
11. To note the outcome of an application for assistance from Cllr Bird's Locality Budget to assist with the Platinum Jubilee Project
12. To consider increasing the number of visits included in the contract for maintenance of the ornamental shrub beds.
13. To receive an update on the arrangements for repairs to the short stretch of fencing between the Memorial Hall Car park and the pedestrian access leading from the High Rd to Goslings Way.
14. To receive an update from Cllr Smart on the Felixstowe Peninsula Community Partnership
15. To receive an update from Cllr Smart on the work of the group offering dementia support within the village
16. To receive feedback from the Photographic Exhibition task and finish group

**17. To consider requests for assistance from the following applicants in accordance with the Parish Council's Grants and Donations Policy:**

a) St Elizabeth's Hospice

**18. To receive a financial statement to 25 May 2022 including the CIL report**

**19. To note the Following Payments made**

Date	Name	In respect of	Amount	Power
31 05 22	Flyer Press	Parish Pump + leaflet, delivery and printing	£364.00	LGA1972 s142
31 05 22	C Ley	Clerk's Salary	£610.05	LGA1972 S112
31 05 22	C Small	Clerk's Salary	£1037.82	LGS1972 S112

**and to approve the following payments to be made**

Date	Name	In Respect Off	Amount	Power
08/06/22	C Ley	Clerk's Expenses	£30.00	LGA1972 s112
08/06/22	C Small	Clerk's Expenses	£51.99	LGA1972 S112
08/06/22	Revenue & Customs	Tax on clerk's salary	£294.34	LGA1972 S112
08 06 22	SALC	Internal Audit	£350.40	Accts & Audit Regs 2015 reg 5(1)
08 06 22	CAS	One Suffolk Website Training	48.00	LGA 1972 s112
08 06 22	C Small	MS365 (refund of payment made by Clerk)	£79.99	LGA 1972 s111
08 06 22	CPRE	Subscription	36.00	LGA 1972 s111
08 06 22	SALC	Clerk Training	31.20	LGA 1972 s112
	NEST via direct debit	Pension Payment	£43.75	LGA 1972 s112

**20. Items for consideration at next meeting**

**21. Close**