

**Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 6 July 2021 at 7.30 p.m.**

**Present: Cllrs D'arville, Owen; Parker; Rodwell and Smart.**

**Also present; County Councillor Bird and two members of the public**

**1. To receive apologies for absence**

Apologies for absence had been received from Cllr Anderson, who was away on holiday; Cllr Aguilar Gomez, for reasons of family responsibilities, and Cllr Rastrick who was unwell.

**2. For councillors to declare any interests in matters on the agenda.**

There were no declarations of interest in matters on the agenda

**3. To receive and determine requests for dispensations**

There were no requests for dispensations

**4. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**

Duplicate of 3 above

**5. To approve the minutes of the meeting held on 1 June 2021**

The minutes of the meeting held on 1 June were approved and signed as a true record.

**6. Public Forum including County and District Councillor Reports and Public Question Time**

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.

District Cllr Bird reported on the work of the County Council. The meeting which would have been held on 8 July had been deferred to September by which time it was expected that it would be possible to resume meeting in the council chamber. Cllr Bird was a member of the Scrutiny Committee and would continue to lobby for the best possible services for residents.

The order had been placed for repainting of the cycle lanes from Walton to Trimley St Martin, but there was likely to be some delay before the work, which might take several days, could be started.

**7. To receive a report from Cllr Rastrick on any matters of concern raised at the ASB meeting**

In Cllr Rastrick's absence the Clerk read his summary on the ASB meeting. A wide range of matters had been reported on at the meeting: although these topics were of broad concern, no item was of specific relevance to Trimley St Martin.

**8. To receive an update on Transport and Highways Issues, including speed control matters, from Cllrs Anderson and D'arville**

Cllr D'arville provided an update on Highways and transport matters:

- The local community police had forwarded the PC's request for occasional police speed checks on the High Rd to the safety camera team for consideration;
- There had been good news in that a volunteer had come forward to act as co-ordinator for a speed watch group – in 2019 it was hoped that residents who had expressed an interest in joining a group would now submit their applications;
- Cllrs Anderson and D'arville would complete the application for a location on Kirton Rd to be included on the ANPR rota. Consultation with residents would be required;
- Some grass cutting had taken place at junctions;
- Suffolk County Council had responded to reports of poor visibility at the junction of Kirton Rd and Capel Hall Lane, but their view was that the problem did not justify action at this stage;
- Members noted that damage to signs along the single track road with passing places had not yet been repaired. The clerk would report the problem to SCC Highways.

**9. To receive an update from Cllr Owen on Quiet Lanes**

Cllr Owen confirmed that the adoption process was moving forward. The consultation period had ended and notices had been removed. Letters had been delivered to every house on the nominated roads during the consultation period. No date was yet known for the installation of the signs.

**10. To discuss options for use of the Parish Council's CIL holding and select those to be included in a consultation with residents.**

Several ideas were suggested for use of CIL funds including: provision of additional community meeting space by extending the Memorial Hall, and provision of a playing field, possibly on the Eastern side of the A14. Members resolved to include a short questionnaire with the Parish Pump to evaluate ideas which had been put forward and also to elicit further ideas from the community. Members agreed that enquiries should be made of Suffolk County Council to establish what, if any, plans they had for the existing primary school building once the school had moved to new premises. The Clerk would also establish what restrictions applied to the use to which the playing field could be put following the move.

**11. To consider a resident's request for the PC to ask Highways England to position signage north of junction 59 to direct port-bound drivers to move to the right and thereby enable Felixstowe town bound drivers more easily to negotiate joining the A14 at the J59 on-slip.**

Members expressed concern about the present arrangements which they considered presented problems for drivers joining the Felixstowe bound A14, and occasionally required drivers to stop on the slip road. They resolved to ask Highways England if provision could be made for full lane separation from a position north of Junction 59 so as to provide one lane for port bound traffic and one lane for traffic heading for Felixstowe town via Candlet Way.

**12. To receive feedback from Cllr Smart from the June Felixstowe Community Partnership meeting.**

Cllr Smart reported on the June meeting of the Felixstowe Community Partnership. Members noted that Cllr Smart would be a member of a task and finish group to look at the provision of green spaces in the community partnership area and the possibility of providing seating at key locations.

**13. To consider whether to initiate any activity in the village to mark the Women's Cycling Tour which will pass through the village on Saturday 9th October.**

As the route had not yet been published, this item was deferred to the September meeting.

**14. To identify items for inclusion in the next issue of the Parish Pump.**

Members agreed that an appeal for additional parish councillors would be presented on page one. Additional items would be included on the police 'Click Before You Call' campaign; guidance on how to report problems with public rights of way; progress on speedwatch and a reminder about the limitations surrounding the purchase of amenity land.

**15. To consider a request from the Lord Lieutenant of Suffolk to nominate a Community Champion to be part of the county wide network of people working towards ensuring that the festival is a memorable event.**

There being no volunteer forthcoming from within the Parish Council, members agreed that the appeal for a community champion would be published on Facebook and on the Parish Council website.

**16. In the light of difficulties associated with meeting the requirements of SCC with regard to the accreditation required of a contractor, to consider options for changing the proposed location for the third of the boards which bear a copy of the hand drawn footpath map.**

Members resolved to ask Roselea Nursery if it would be possible to position the board on their land. Alternatively, enquiries would be made of Bidwells to see if any suitable location could be identified on the Trimley Estate.

**17. To consider the proposals brought forward by the landscape gardener who is engaged by the PC to maintain planting on the roundabout and surrounding beds for an overhaul.**

The proposals for additional planting put forward by Simon Jones Landscapes were accepted. It was noted that it would be necessary for the clerk to arrange for a tree surgeon to remove the dead tree on the roundabout. Mr Jones' quotations for the ongoing maintenance of the roundabout and beds and grounds maintenance at the Memorial Hall were accepted for a further year.

**18. To receive a financial statement to 25 June 2021 and formally approve the move to online banking and agree members authorized to approve payments.**

Members received a financial report, including outturn against budget, and the Chairman initialled the reconciliation statement. Members noted that the current bank balance included CIL of £48,179.76.

It was agreed to proceed with internet banking and agreed the members who would have access to authorize payments. Cllrs Anderson and D'arville were nominated to verify the schedule of payments against sample invoices which they would select at random on a regular basis.

<b>A</b>	<b>Bank Reconciliation at 25/06/2021</b>		
	Cash in Hand 01/04/2021		75,082.35
	<b>ADD</b> Receipts 01/04/2021 - 25/06/2021		51,801.77
	<b>SUBTRACT</b> Payments 01/04/2021 - 25/06/2021		126,884.12 8,290.50
	<b>Cash in Hand 25/06/2021</b> (per Cash Book)		<b>118,593.62</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 26/05/2021	0.00	
	Trimley St Martin Parish Council Dr 25/06/2021	61,624.50	
	Trimley St Martin Parish Council Cr 25/06/2021	56,969.12	
			<b>118,593.62</b>
	Less unrepresented payments		0.00
<b>B</b>	Plus unrepresented receipts		118,593.62 0.00
	<b>Adjusted Bank Balance</b>		<b>118,593.62</b>
	<b>A = B Checks out OK</b>		

**19. To Approve the Following Payments.**

The following payments were approved:

Date	Name	In respect of	Amount	Power
06 07 21	C Ley	Clerk's salary	628.25	LGA1972 s112
06 07 21	HM Revenue & Customs	Tax on clerk's salary	£122.92	LGA1972 s112
06 07 21	C Ley	Clerk's Expenses	£44.39	LGA1972 s112
06 07 21	St Elizabeth Hospice	Donation	£500	LGA s137
06 07 21	DAS	Donation	£250	LGA s137
06 07 21	Trimley St Martin Memorial Hall	Hire of Hall	£26	LGA s133

**20. Items for consideration at next meeting**

The next meeting would take place on Tuesday 7 September. By this point further information was expected to be available on the school. The route for the women's cycle race would also be available for consideration.

**21. Close**

The meeting closed at 9.21 pm