

A Meeting of Trimley St Martin Parish Council will be held remotely, via Zoom, on Tuesday 2 February 2021 at 7.30 p.m. Details on how to join the Zoom meeting are provided on the Parish Council website. The agenda is set out below.

**Caroline Ley, Parish Clerk
28 January 2021**

- 1. To receive apologies for absence**
- 2. To receive declarations of interest**
For Councillors to declare any interests in matters on the agenda.
- 3. To receive and determine requests for dispensations**
To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
- 4. To approve the minutes of the meetings held on 5 January 2021**
- 5. Public Forum:**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
 - County and District Councillor Reports
 - Public Question Time
- 6. To consider an application from Andrew Corder to be co-opted to fill one of the longstanding vacancies on the Parish Council.**
- 7. To note that as George Hinds is no longer a member of the Parish Council a further vacancy has arisen. The formal notice has been displayed and if ten residents call for an election in respect of that vacancy then arrangements will be made.**
- 8. To receive an update on the project being initiated by a member of the public to create a community woodland.**
- 9. To receive an update on issues relating to parking at the Capel Hall Lane picnic site**
- 10. To receive a report from Cllr Smart on her attendance at a training session on Public Rights of Way and Connections**
- 11. To receive an update on the quiet lanes project**
- 12. To note that the Parish Council Planning Committee considered the outline planning application for the site adjacent to Reeve Lodge at their meeting on 20 January and submitted their comments to East Suffolk Planning with copies to the ward councillors. A copy of the comments has been placed on the Parish Council website.**

13. To receive an update from the Footpath Working Party in relation to the display of the hand-drawn map.

14. To identify topics to be covered in the next edition of the Parish Pump and to consider arrangements for delivery in the light of the ongoing Covid restrictions

15. To receive a report from Cllr Smart on the most recent Disability Forum meeting

16. To consider a request from the Disability Advice Service for a charitable donation.

17. To consider the appointment of SALC as Internal Auditors for 2019/2020

18. To receive a financial statement to 25 January 2021

19. To approve the following payments:

Date	No	Name	In respect of	Amount	Power
04 02 2021		C Ley	Clerk's salary	584.25	LGA1972 s112
04 02 2021		Revenue & Customs	Tax/NI on clerk's salary	108.00	LGA1972 s112
04 02 2021		C Ley	Clerk's expenses for January	40.39	LGA1972 s112
04 02 2021		C Ley	Repayment of licence fee paid by Clerk online to SCC	100.00	Local Govt misc Provs Act 1976 s19
04 02 2021		Simon Jones	Maintenance of roundabout and beds, hedge cutting and tidying at Memorial Hall. 2 contracts Aug to Oct 20	804.40	Highways Act 1990 s96 and LGA 1972 s133

20. To note that the next meeting will be held on Tuesday 2 March 2021 and identify matters for consideration.

21. To exclude public and press in accordance with the Public Bodies (Exclusion from Meetings) Act 1960 in view of the confidential nature of the business to be transacted

22. To review the salary of the Clerk.

23. Close