

**A Meeting of Trimley St Martin Parish Council will be held at the Trimley St Martin Memorial Hall on Tuesday 7 December 2021 at 7.30 p.m. The agenda is set out below.**

**Caroline Ley, Parish Clerk  
2 December 2021**

- 1. To receive apologies for absence.**
- 2. For councillors to declare any interests in matters on the agenda.**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.**
- 4. To approve the minutes of the meeting held on 02 November 2021.**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in, the remainder of the Parish Council meeting that follows.
- 6. To receive an update from Cllr Owen on her discussion with the Head teacher of Trimley St Martin Primary School over:**
  - a) issues raised in relation to parking and safety in the vicinity of Trimley St Martin School;**
  - b) activities to mark the Queen's platinum jubilee.**
- 7. To receive feedback from Cllr Smart on a PC liaison meeting with Bidwells.**
- 8. To consider a request to provide a community noticeboard for the Parish.**
- 9. Planning Matters:**
  - a) To decide a response to consultation on the following planning applications:**
    - i. DC/21/5207/FUL: Retrospective Application - Alterations to existing conservatory to form proposed sun lounge including replacement roof structure at 46 Old Kirton Road;**
    - ii. DC/21/5226/FUL: Two storey rear extension, single storey side, front porch and alterations at 143 Kirton Road.**
  - b) To note that the Planning Committee considered application DC/21/4862/VOC at their meeting on 17 November and submitted an objection to the proposed removal of additional trees.**
- 10. In the light of the East Suffolk draft Cycling and Walking Strategy Consultation**
  - a) To receive an update from the Trimley St Martin PC Cycling and Footpaths Working Party on the consideration of the draft Strategy by the Felixstowe and Trimleys Cycling and Walking Group.**
  - b) In the event that a review of the Felixstowe and Trimleys Cycling and Walking Group's response to the draft strategy is required prior to the January meeting of the PC then to consider delegating that task to the Planning Committee.**

11. To decide the Parish Council's response to the following consultations:
- Sustainable Construction Supplementary Planning Document
  - Affordable Housing Supplementary Planning Document
  - Draft CIL Charging Schedule
12. To consider making further representations to East Suffolk District Council in respect of the outline planning application DC/20/5279/OUT (Land adjacent to Reeve Lodge) drawing attention to the additional burden which would be placed on the play area at the end of Goslings Way, and suggesting that the developer should contribute to the maintenance costs given that these are currently borne by the residents of Goslings Way and Nigel Way.
13. To receive an update on the arrangements for the installation of chat benches.
14. To consider requests for assistance from the following applicants in accordance with the Parish Council's Grants and Donations Policy:
- BSEVC
  - Headway
  - SARS
15. To receive an update on the safety check of the village signs and the replacement of the image displayed on the village sign at the junction of St Martin's Green and the High Rd.
16. To consider a draft budget for 2022/23.
17. To receive a financial statement to 25 November 2021.

18. To note the following payments made:

Date	Name	In respect of	Amount	Power
30 11 21	C Ley	Clerk's November salary	628.25	LGA1972 s112
30 11 21	C Ley	Clerk's expenses	46.19	LGA 1972 s112
30 11 21	SALC	Training	60.00	LDA 1972 s111
30 11 21	EWP Consulting	Tree check Safety check of village sign posts	154.80	Highways Act 1980 96
30 11 21	Trimley Methodist Chapel	Hire of hall for Planning Committee meeting	20.00	LGA 1972 s133

and to approve the following payments to be made:

08 12 21	HM Revenue & Customs	Tax on clerk's salary	122.92	LGA1972 s112
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19. Items for consideration at next meeting

20. Close