

Minutes of the Meeting of Trimley St Martin Parish Council held remotely, via Zoom, on Tuesday 1 December 2020 at 7.30 p.m.

**Present: Cllrs Anderson, D'Arville, Owen, Rastrick, Rodwell and Smart
County Councillor Bird and seven members of the public**

1. To receive apologies for absence

Apologies for absence had been received from Cllr Parker who was unwell.

2. To receive declarations of interest

There were no declarations of interest in matters on the agenda.

3. To receive and determine requests for dispensations

There were no requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they had a pecuniary interest

4. To approve the minutes of the meetings held on 3 November 2020

The minutes of the meeting held on 3 November were approved as a true record

5. Public Forum:

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.

- County and District Councillor Reports
- Public Question Time

Councillor Bird reported on the work of the Scrutiny Committee in relation to Covid 19. The County Council would be considering re-establishing a Children's Service Scrutiny Committee

A member of the public asked the Parish Council for their support in furtherance of her project to create community woodland on land adjacent to the Bridleway Bridge. This was land which had been earmarked for the planting of trees to screen the bridge, but Volker Fitzpatrick's work had been delayed as a result of adverse weather conditions in 2019. The Chairman explained that Volker had scheduled the tree planting to take place very shortly. The project could be discussed at January meeting.

The Village Recorder asked if the name Rosemary Way could be put forward to Flagship Housing as a possible name for one of the roads at the forthcoming development between Seamark Nunn and Mill Lane. The choice was in honour of Rosemary Gitsham, the former Parish Recorder who had done a considerable amount for the village.

Heather Rodwell read a letter she had received from veteran Peter Girling, who had written to express his pleasure at having had the opportunity to lay the wreathes on behalf of the Parish Council at the war memorial and at Reeve Lodge

6. To decide on a response to planning applications a and b below and to consider a response on application c:

- a. DC/20/4179/VOC: Variation of Condition No.2 of DC/19/1967/COU - Change of use of Alston Barns from agriculture to B1(c) use - Alteration to previously approved drawings**

- b. **DC/20/3868/DRC | Discharge of Condition 6; 9; 12; 13; 14; 16; 21; 22; and 23 of DC/16/1919/FUL - Erection of 69 new homes with associated access, landscaping and amenity space. | Land To The Side And Rear Of 400 High Road Trimley St Martin Suffolk**
- c. **To consider a request from Levington Parish Council to comment on the implications for Trimley St Martin of application DC/20/4526/FUL Change of use from former agricultural to mixed use of B2 and B8, Part Of Land South Side Of A14 Felixstowe Road Levington Suffolk IP10 0LT**

Councillors considered the applications and concluded that they had no objection to either a or b above. In relation to item 6c members objected to the application on the grounds that it was not an appropriate use of land reserved for agricultural use. Were permission granted the Parish Council agreed that it would be necessary for weight restriction signs to be installed in order to reduce the risk of HGVs being routed through the village of Trimley St Martin

7. To consider a response to the initial consultation being undertaken by East Suffolk Council on their Affordable Housing Supplementary Planning Document

Members commented that particular emphasis should be placed on achieving the highest standards of energy efficiency.

8. To consider charitable donation requests from:

a)Suffolk Accident Rescue Service

b)Suffolk Headway

Members agreed to donate £250 to each of the two charities.

9. To receive an update from the Footpaths Working Group on the footpaths map project

The hand-drawn map was nearly complete. It would be presented with notes to assist users as well as the addition of a QR code. The finished map would be professionally scanned and submitted to Labelcraft to complete the final layout, preparation of the display and erection of the boards.

10. To receive a report from Cllr Rastrick on the virtual meeting arranged by SALC on anti-social behavior

Cllr Rastrick reported on the presentation "A conversation about anti-social behavior which had been hosted by SALC". Members were encouraged to view the presentation and associated leaflet which were available on the SALC website.

11. To Receive an update from Cllr Owen on Quiet Lanes

Cllr Owen reported on her attendance at a Zoom meeting to discuss Quiet Lanes. The three nominations would need to be considered formally at the January meeting and residents given the opportunity to comment on the proposal. It would be necessary to decide on the placement of the Quiet Lanes signs and members were invited to consider the options and make suggestions for consideration in January.

12. To receive a report from Cllr Parker on the LALC Meeting

In the absence of Cllr Parker the Clerk reported briefly on the meeting and the changes of personnel. Robin Hill of Bidwells would be taking on the role formerly held by Tim Collins

13. To consider whether to submit a response to the latest Sizewell C consultation

Members had no comment to make on the latest consultation.

14. To note the conclusion of the external audit. In the absence of any matters of concern reported or recommendations made, the notice of conclusion of audit has already been published in order to comply with the time limits.

Members noted the conclusion of the external audit

15. To consider a first draft of the budget for 2021/22 and identify any additional items

Members received an outline of the expenditure which would be required to maintain the basics in 2021/22. The final budget would reflect any items identified in addition to the basics and would be set at the January meeting.

Clerk's salary & expenses including all office costs	9,500
General expenses	2,000
Audit Fees	850
Insurance	600
Clerk Training	300
Councillor Training	800
Chairman's Allowance	350
Subscriptions	850
Grants/Donations/Sec 137	1,500
Bus Shelter Cleaning	500
Flower Beds & Roundabout etc	3,000
Parish Pump	750
Memorial Hall Corp Trustees	2,000
Computer Equipment	1,000
Total	24000
Contribution to reserve for land	5000
Grand total	29000

16. To receive a financial statement to 25 November 2020

Members reviewed an extract from the bank statements for the period to 25 November 2020 and confirmed that the corresponded with the reconciliation

Reconciliation				
As at 31/03/20				
Deposit Account	£ 38,586.02			
Current Account	£ 24,563.87			
	£ 63,149.89			
		Unpresented cheques		
		300478 SALC	£	30.00
	£ 63,149.89			
Add Receipts to 25/11/2020	37,797.43			
Total Available	£ 100,947.32			
Less Expenditure to 25/11/2020	£ 12,917.93			
	£ 88,029.39			
Unpresented Cheques	£30.00			
	£88,059.39			
Balance As at 25/11/2020				
Deposit Account	£ 38,624.50			
Current Account	£49,434.89			
	£ 88,059.39	-	0.00	
Note that the value of CIL held within current balances is £12308.97				

17. To approve the following payments:

Date	No	Name	In respect of	Amount	Power
01 12 20		C Ley	Clerk's salary	584.25	LGA1972 s112
01 12 20		Revenue & Customs	Tax/NI	108.00	LGA1972 s112
01 12 20		C Ley	Clerk's expenses for November	40.39	LGA1972 s112
01 12 20		PKF Littlejohn LLP	External Audit	360.00	LGA1972 s112
01 12 20		Realise Futures CIC	Picnic Tables	1833.91	LGov (MiscProvs) 1976 s19
01 12 20		Suffolk Coastal Norse Ltd	Fido Bins	865.20	Litter Act 1983 5.6
01 12 20		M Batten	Painting at Memorial Hall	1651.75	LGA1972 s133
01 12 20		SALC	Training	30.00	LGA1972 s112
01 12 20		Suffolk Accident Rescue	Donation	250.00	LGA 1972 s137
01 12 20		Headway Suffolk	donation	250.00	LGA 1972 s137

17.To note that the next meeting will be held on Tuesday 5 January 2021 and identify matters for consideration.

Topics identified for the January agenda were:

- Community woodland
- Concerns over parking area at the picnic site
- Quiet Lanes
- Finalisation of budget

18.Close

The meeting closed at 20.45