**Minutes of the meeting of the Corporate Trustee of Trimley St Martin Memorial Hall held on Tuesday 2nd September 2025 at 7.00pm at the Trimley St Martin Memorial Hall.**

**Present: Cllr Smart, Cllr Rastrick, Cllr D’arville, Cllr Anderson, Cllr Owen**

1. **Apologies for Absence**

Apologies were received and accepted from Cllr Parker, Cllr Aguilar-Gomez and Cllr Long.

1. **To agree the minutes of the meeting held on 1st February 2022**

Minutes of the meeting were agreed and signed as a true record.

1. **To discuss and agree on frequency of corporate trustee meetings**

All members present agreed to meeting once a year in September, unless advised otherwise.

1. **Clerk to update on research and advice re Corporate Trustee**

The Clerk is undergoing research and getting guidance and advice from Community Action Suffolk around the Corporate Trustee and the requirements of this. The Clerk will update at Parish Council meetings should another Corporate Trustee meeting need to be called.

1. **AOB**

Cllr D’arville flagged that on Suffolk InfoLink there is a different email address and website to what the Parish Council have, and also some conflicting information. Cllr Smart will investigate this with the Memorial Hall Management Committee and report back to the Parish Council.

1. **Close**

Meeting closed at 7.16pm.