

Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 2nd July 2024 at 7.30pm

Present: Cllrs Smart, D'arville, Rastrick, Parker, Anderson, Long, Owen, Aguilar-Gomez

Also Present: County Cllr Stuart Bird District Cllrs Lee Reeves and Mike Nimney and 5 members of the public.

Item No.	Comments	Action
1.	To receive apologies for absence	
	There were no apologies for absence.	
2.	For councillors to declare any interest in matters on the agenda None.	
3.	To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest. There were no requests for dispensations from councillors enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.	
4.	To approve the minutes of the meeting held on 4 th June 2024. The minutes of the meeting held on 4 th June 2024 were approved and signed as a true record.	
5.	Public Forum including County and District Councillor Reports and Public Question Time. One member of the public wished to speak – representing ESPA. They had a meeting with East Suffolk District Council in June where it was decided a Community Engagement Group would be set up. Meeting to be held in October to finalise Terms of Reference etc. Further details to follow. Cllr Bird had previously submitted his report which is available to view on the Parish Council website. Cllrs Reeves and Nimney are in a period of purdah due to the elections so nothing to report. There were no further comments or questions.	
6.	To receive the Chairman's Report The Chairmans Report had been cascaded to councillors and is available to view on the Trimley St Martin Parish Council website. There were no questions. Cllr Long provided a short update on the Felixstowe Sports & Recreation meeting that he attended. Cllr Rastrick provided a short update on the ASB meeting that he attended.	



		1						
7.	To receive the Clerk's Report							
	The Clerks Report had been cascaded to councillors. There were no							
	questions.							
8.	To receive an update on Transport and Highways issues from Cllrs							
	Anderson and D'arville							
	Cllr Anderson – brought attention to the accident that occurred at the							
	top of Morston Hall Lane caused by the overgrown vegetation. This has							
	now been cut back. Also reported that temporary pedestrian crossing							
	lights have now been removed from the High Road.							
	Cllr D'arville – buses were incredibly delayed today; this is not							
	uncommon to happen around the lunch period. Cllr D'arville has							
	requested that this be monitored between hours of 1pm-3pm.							
9.	To receive an update on Planning issues and applications from Cllr							
	Rastrick, and also make decisions on comments for any open planning							
	applications to include.							
	i) DC/24/1671/FUL							
	ii) AP/24/0024/REFUSE							
	Other than the above mentioned there were no other planning							
	issues/applications to discuss. Cllr Rastrick reported issues with the							
	Planning Portal.							
	DC/24/1671/FUL							
	All those present voted in favour of 'no objection'. The Clerk will submit	CLERK						
	these comments.	CLLINK						
	AP/24/0024/REFUSE							
	All those present agreed that all the previous comments and objections							
	made by the Parish Council still stand. Cllr Parker will be attending the							
	Appeals Hearing to voice these concerns.							
10.	To discuss and decide whether it is felt the replacement kitchen hatch							
	in the Memorial Hall is to be funded by the Parish Council or the							
	Management Committee							
	The hatch required a repair only at a cost of £282. These works have							
	been carried out but not yet paid. All those present voted in favour of							
	the Parish Council funding this. The Clerk will contact the Memorial Hall							
	Management Committee to arrange for the electrician to invoice the							
	Parish Council.							
	ansir council.							
11.	To discuss the new Domestic Poultry laws introduced and how this may							
	impact residents. Clir Anderson advised that as of October 2024 all noultry need to be							
	Cllr Anderson advised that as of October 2024 all poultry need to be							
	registered with Defra, whether this is 1 bird or 49 birds. This includes							
	those on allotments and on private land. The Clerk will put a post on							
	social media to advise residents of this.							
4.3	To undate and decide upon post stans in transferring to gover demain							
12.	To update and decide upon next steps in transferring to gov.uk domain.							



	A domain name needed to be decided upon, along with the format of the email addresses. All those voted in favour of: Domain: trimleystmartinpc.gov.uk	
	Email: surnamefirstinitial@trimleystmartinpc.gov.uk	
	The Clerk will progress with this process.	CLERK
13.	To update on the previous Goslings Farm site, including the recent radio interview	
	The Parish Council wished to make it clear that, despite comments made during a radio interview, the Parish Council have not given support, nor objection to any suggested projects for the site. The Parish Council remain neutral and will do so until a planning application is submitted for comment.	
14.	To discuss and decide upon a request for a speed camera along High Road, made by a resident. This has been discussed in the past regarding a solar powered speed sign, but it was refused as there was not a straight enough section of	
	sign, but it was refused as there was not a straight enough section of road with no junctions on for it to be placed. Also, it would require someone to take responsibility for this and nobody had come forward. Cllr Anderson will look into the requirements again in case there have been any changes.	ТА
15.	To discuss the overgrown vegetation throughout the parish The Parish Council is aware of the many issues of overgrown vegetation within the Parish. The Clerk has reported as much as is known on the Suffolk Highways Reporting Tool. All residents are encouraged to report any overgrown vegetation, highways defects etc on the reporting tool as the Clerk was advised the more reports the more likely it is to be assessed/repaired. Cllr Bird is going to clarify this information. The reporting tool can be found online at https://highwaysreporting.suffolk.gov.uk The Parish Council are going to discuss the possibility of funding for certain areas to have additional cuts done privately for next year and this will be looked at in the budget for 2025/2026.	
16.	To discuss Climate Campaign in conjunction with Trimley St Mary Parish Council Information was passed on to Cllrs around this initiative. It was decided that the Parish Council would await further information from Trimley St Mary before moving forward any further with this.	
17.	To discuss and vote upon designs for the 'Trimleys' sign in conjunction with Trimley St Mary Parish Council At Trimley St Mary Parish Councils meeting they decided they would get an 'interim' sign put up as there have been a lot of residents asking about the sign. Then it may be that a cross parish working group is set up to look into a more	



	nermar	ent so	lution should th	e interim sign	not	weather	well 4	Vote was taken		
	-	rmanent solution should the interim sign not weather well. A vote was taken. ajority of 6 voted in favour of this idea. Motion passed.								
.8.		cuss and decide upon articles for the Spotlight/Flyer column.								
	•	Domestic poultry update								
	•	Grit Bin installed/request for volunteers.								
	•	Overgrown vegetation and how to report.								
9.	To disc	uss aı	uss and approve overtime worked by the Clerk.							
			rtime was app							
0.			ive a financial statement to 25 th June 2024 ad been no credits into the accounts in the period 26/05/24 –							
			en no credits i	into the acco	unts	in the	period	26/05/24 –		
	25/06/									
		The £10,000 was transferred from the Current Account to the Deposit account as agreed at the June meeting.								
		The bank reconciliation was received and signed by the Chairman.								
		Sallin received and signed by the chairmain								
		Banl	k Reconciliation a	at 25/06/2024						
		Cash	in Hand 01/04/2024					150,355.53		
		ADD								
		Rece	ipts 01/04/2024 - 25/0	06/2024				14,657.72		
								165,013.25		
		I	TRACT Jents 01/04/2024 - 25/	/06/2024				8,259.97		
	Α		in Hand 25/06/2024					156,753.28		
		(per ((per Cash Book)							
		Cash in hand per Bank Statements								
	Petty Cash 25/06/2024 0.00									
		I	ey St Martin Parish Co ey St Martin Parish Co				103.23 935.80			
		l	ey St Martin Parish Co			l	114.25			
								156,753.28		
	Less unpresented payments 156,753.28									
		Plus unpresented receipts								
	B Adjusted Bank Balance							156,753.28		
		A = B Checks out OK								
1.			the following p	1	1					
	07 06	5 24	NEST	Pension	£8	6.51	LGA1	972 s112		
		payment								



	07 06 24	Y Smart	Chairmans	£350.00	Local Authorities				
	07 00 24	1 Siliait	Allowance		(Members				
			Allowance		Allowances)				
					(England) Regs 2003				
	10 06 24	Felixstowe	Donation	£400.00	LGA1972 s137				
	10 00 24	Creative Arts	Donation	1400.00	LUA1972 3137				
	12 06 24	SALC	Internal	£386.40	Accts & Audit Regs				
		37120	Audit	1500.10	2015 reg 5				
	17 06 24	G Bennett	Installation	£285.00	Highways Act 1980				
		Groundworks	of Grit Bin		ss.443, 50				
	24 06 24	Labelcraft	Sign for	£14.93	Highways Act 1980				
			Grit Bin		ss.443, 50				
	28 06 24	C Small	Clerks	£1319.41	LGA1972 s112				
			Salary						
	28 06 24	HMRC	Tax & NI on	£224.19	LGA972 s112				
			Clerks						
			Salary						
	All nauments	s were approve	hd						
22.	All payments were approved. To approve the following payments to be made								
		<u></u>	Clerks Expense		LGA1972 s112				
	03 07 24	Collian	cierks Experise	3 1100.01	LUA1372 3112				
	All payments were approved								
23.		t payments ma		are to he r	nade with the				
	_		_		nade with the				
	approval of the Chair due to Summer Break All members agreed.								
	711111111111111111111111111111111111111	agreeu.							
24.	Items for co	nsideration at	next meeting	Ţ					
	 Items for consideration at next meeting Priorities for spending in 2025/2026 in preparation for setting the 								
	budget.								
	_	e next meeting	is Tuesday 3	rd Septemb	er 2024.				
25.			•	· · · · · · · · · · · · · · · · · · ·	Public Bodies				
	_	=			confidential nature				
	· -	ess to be trans			•				
		of the public of		ent at this ti	me.				
26.		·			ess cutting and				
		-	-	_	_				
	garden type maintenance for the roundabout and flower beds for 2024-2025.								
	Members considered the information provided and resolved to accept								
	the quotation submitted by Simon Jones Landscapes								
27.	•	•		•	dge and grass cutting				
		e for the Memo	•						
	Members considered the information provided and resolved to accept								
	the quotation submitted by Simon Jones Landscapes								
28.	Close								
	The meeting closed at 9.02pm								
	The meeting closed at 5.02pm								