

**Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 2<sup>nd</sup> July 2024 at 7.30pm**

**Present:** Cllrs Smart, D’arville, Rastrick, Parker, Anderson, Long, Owen, Aguilar-Gomez

**Also Present:** County Cllr Stuart Bird District Cllrs Lee Reeves and Mike Nimney and 5 members of the public.

Item No.	Comments	Action
1.	<b>To receive apologies for absence</b> There were no apologies for absence.	
2.	<b>For councillors to declare any interest in matters on the agenda</b> None.	
3.	<b>To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.</b> There were no requests for dispensations from councillors enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.	
4.	<b>To approve the minutes of the meeting held on 4<sup>th</sup> June 2024.</b> The minutes of the meeting held on 4 <sup>th</sup> June 2024 were approved and signed as a true record.	
5.	<b>Public Forum including County and District Councillor Reports and Public Question Time.</b> One member of the public wished to speak – representing ESPA. They had a meeting with East Suffolk District Council in June where it was decided a Community Engagement Group would be set up. Meeting to be held in October to finalise Terms of Reference etc. Further details to follow. Cllr Bird had previously submitted his report which is available to view on the Parish Council website. Cllrs Reeves and Nimney are in a period of purdah due to the elections so nothing to report. There were no further comments or questions.	
6.	<b>To receive the Chairman’s Report</b> The Chairmans Report had been cascaded to councillors and is available to view on the Trimley St Martin Parish Council website. There were no questions. Cllr Long provided a short update on the Felixstowe Sports & Recreation meeting that he attended. Cllr Rastrick provided a short update on the ASB meeting that he attended.	



	<p>A domain name needed to be decided upon, along with the format of the email addresses. All those voted in favour of:          Domain: trimleystmartinpc.gov.uk          Email: <a href="mailto:surnamefirstinitial@trimleystmartinpc.gov.uk">surnamefirstinitial@trimleystmartinpc.gov.uk</a></p> <p>The Clerk will progress with this process.</p>	CLERK
13.	<p><b>To update on the previous Goslings Farm site, including the recent radio interview</b></p> <p>The Parish Council wished to make it clear that, despite comments made during a radio interview, the Parish Council have not given support, nor objection to any suggested projects for the site. The Parish Council remain neutral and will do so until a planning application is submitted for comment.</p>	
14.	<p><b>To discuss and decide upon a request for a speed camera along High Road, made by a resident.</b></p> <p>This has been discussed in the past regarding a solar powered speed sign, but it was refused as there was not a straight enough section of road with no junctions on for it to be placed. Also, it would require someone to take responsibility for this and nobody had come forward. Cllr Anderson will look into the requirements again in case there have been any changes.</p>	TA
15.	<p><b>To discuss the overgrown vegetation throughout the parish</b></p> <p>The Parish Council is aware of the many issues of overgrown vegetation within the Parish. The Clerk has reported as much as is known on the Suffolk Highways Reporting Tool. All residents are encouraged to report any overgrown vegetation, highways defects etc on the reporting tool as the Clerk was advised the more reports the more likely it is to be assessed/repared. Cllr Bird is going to clarify this information. The reporting tool can be found online at <a href="https://highwaysreporting.suffolk.gov.uk">https://highwaysreporting.suffolk.gov.uk</a></p> <p>The Parish Council are going to discuss the possibility of funding for certain areas to have additional cuts done privately for next year and this will be looked at in the budget for 2025/2026.</p>	
16.	<p><b>To discuss Climate Campaign in conjunction with Trimley St Mary Parish Council</b></p> <p>Information was passed on to Cllrs around this initiative. It was decided that the Parish Council would await further information from Trimley St Mary before moving forward any further with this.</p>	
17.	<p><b>To discuss and vote upon designs for the 'Trimleys' sign in conjunction with Trimley St Mary Parish Council</b></p> <p>At Trimley St Mary Parish Councils meeting they decided they would get an 'interim' sign put up as there have been a lot of residents asking about the sign. Then it may be that a cross parish working group is set up to look into a more</p>	

	permanent solution should the interim sign not weather well. A vote was taken. Majority of 6 voted in favour of this idea. Motion passed.																																																																																																													
18.	<b>To discuss and decide upon articles for the Spotlight/Flyer column.</b> <ul style="list-style-type: none"><li>Domestic poultry update</li><li>Grit Bin installed/request for volunteers.</li><li>Overgrown vegetation and how to report.</li></ul>																																																																																																													
19.	<b>To discuss and approve overtime worked by the Clerk.</b> 15 hours overtime was approved by all present.																																																																																																													
20.	<b>To receive a financial statement to 25<sup>th</sup> June 2024</b> There had been no credits into the accounts in the period 26/05/24 – 25/06/24. The £10,000 was transferred from the Current Account to the Deposit account as agreed at the June meeting. The bank reconciliation was received and signed by the Chairman.																																																																																																													
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21.	<b>To approve the following payments made</b>																																																																																																													
	07 06 24	NEST	Pension payment	£86.51	LGA1972 s112																																																																																																									

	07 06 24	Y Smart	Chairmans Allowance	£350.00	Local Authorities (Members Allowances) (England) Regs 2003	
	10 06 24	Felixstowe Creative Arts	Donation	£400.00	LGA1972 s137	
	12 06 24	SALC	Internal Audit	£386.40	Accts & Audit Regs 2015 reg 5	
	17 06 24	G Bennett Groundworks	Installation of Grit Bin	£285.00	Highways Act 1980 ss.443, 50	
	24 06 24	Labelcraft	Sign for Grit Bin	£14.93	Highways Act 1980 ss.443, 50	
	28 06 24	C Small	Clerks Salary	£1319.41	LGA1972 s112	
	28 06 24	HMRC	Tax & NI on Clerks Salary	£224.19	LGA972 s112	
	All payments were approved.					
22.	<b>To approve the following payments to be made</b>					
	03 07 24	C Small	Clerks Expenses	£100.61	LGA1972 s112	
	All payments were approved					
23.	<b>To agree that payments made in August are to be made with the approval of the Chair due to Summer Break</b> All members agreed.					
24.	<b>Items for consideration at next meeting</b> <ul style="list-style-type: none"> <li>Priorities for spending in 2025/2026 in preparation for setting the budget.</li> </ul> Reminder the next meeting is Tuesday 3 <sup>rd</sup> September 2024.					
25.	<b>To exclude public and press in accordance with the Public Bodies (Exclusion from Meetings) Act 1960 in view of the confidential nature of the business to be transacted.</b> No members of the public or press present at this time.					
26.	<b>To review and consider quotes provided for the grass cutting and garden type maintenance for the roundabout and flower beds for 2024-2025.</b> Members considered the information provided and resolved to accept the quotation submitted by Simon Jones Landscapes					
27.	<b>To review and consider quotes provided for the hedge and grass cutting maintenance for the Memorial Hall for 2024-2025</b> Members considered the information provided and resolved to accept the quotation submitted by Simon Jones Landscapes					
28.	<b>Close</b> The meeting closed at 9.02pm					