

The April Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 1st April 2025 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

27 03 2025

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
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- 4. To approve the minutes of the meeting held on 4th March 2025**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To review, discuss and decide upon co-option of new Parish Councillor applications**
- 7. To receive the Chairmans Report**
- 8. To receive Clerks Report**
- 9. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville**
- 10. To discuss and decide any next steps regarding Public Rights of Way issues**
- 11. To receive an update on Planning issues and applications from Cllr Rastrick, and also make decisions on comments for any open planning applications, to include but not limited to;**
 - i) DC/24/3513/FUL**

12. Memorial Hall Extension update from Cllr Rastrick

- i) To discuss the proposed contract for Oliva Contracts
- ii) To discuss and decide upon exposed glulam trusses
- iii) Discuss results of Memorial Hall Extension Survey and outcome of Community Engagement Meeting
- iv) To discuss and decide upon next steps with regards to applying for a PWLB for the remaining funds for the Extension

13. To update on plans for the Summer Fete

14. Cllr Rastrick to update regarding Memorial Bench for Rosemary Gitsham and agree next steps

15. To discuss and decide upon how the Parish Council would like to mark VE Day 80th anniversary.

16. To discuss and decide upon items for the Flyer/Spotlight column

17. To review and approve the following policies:

- i) Health & Safety policy
- ii) Retention of Documents policy
- iii) Complaints Policy & Procedure
- iv) Accident Reporting Policy & Procedure

18. To approve overtime worked by the Clerk

19. To receive a financial statement to 31st March 2025

20. To approve the following payments made

07 03 25	NEST	Pension Payment	£89.35	LGA1972 s112
25 03 25	Flyer Press Ltd	Posters for Fete	£16.00	LGA1972 s112
31 03 25	C Small	Clerks Salary	£1584.06	LGA1972 s112
31 03 25	HMRC	Tax & NI on Clerks Salary	£389.30	LGA1972 s112
31 03 25	Unity Trust	Bank Fee	£6.00	

21. To approve the following payments to be made

02 04 25	C Small	Clerks Expenses(incl.	£200.26	LGA1972 s112
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		McAfee Renewal)		
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22. Items for consideration at next meeting

23. Close