

**The September Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 3<sup>rd</sup> September 2024 at 7.30pm. The agenda is set out below.**

**Carly Small, Parish Clerk**

**28 08 2024**

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**  
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- 4. To approve the minutes of the meeting held on 2<sup>nd</sup> July 2024**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**  
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To review, discuss and decide upon co-option of new Parish Councillor applications (if received)**
- 7. To receive the Chairmans Report**
- 8. To receive the Clerks Report**
- 9. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville. To include an update from Cllr Anderson regarding the speed camera possibility discussed in July meeting**
- 10. To discuss and decide upon any appropriate steps the Parish Council can take regarding traffic on the High Road, especially around the Morrisons**

11. To receive an update on Planning issues and applications from Cllr Rastrick, and also make decisions on comments for any open planning applications to include but not limited to;  
  
(i) DC/3535/SHWJL4QX03G03 – Land North of Walton High Street
12. To discuss and decide upon which quote to go for to as Approved Registrar to transfer to gov.uk
13. To discuss and decide upon markings in the car park as per email from Bowls Club
14. To discuss and decide upon any feedback/suggestions for the ESPA meeting in October
15. To discuss and decide upon next steps regarding the tree in Mill Lane and email received
16. To update, discuss and decide upon next steps with regards to the Memorial Hall Extension, including the planning application for air conditioning
17. To discuss and decide upon articles for the Spotlight/Flyer column
18. To discuss and decide upon next steps regarding additional cleaning of Bus Stops in the Parish
19. To discuss and decide upon the insurance arrangements for 2024/2025
20. To note the conclusion of the 2023/2024 External Audit and any comments made
21. To discuss funding priorities for 2025/2026
22. To receive a Budget Monitoring Report
23. To discuss and approve overtime worked by the Clerk
24. To receive a financial statement to 25<sup>th</sup> August 2024
25. To approve the following payments made

09 07 24	NEST	Pension payment	£77.68	LGA1972 s112
09 07 24	Trimley Memorial Hall	Hire of Hall	£81.00	LGA1972 s137

16 07 24	Labelcraft Signs Ltd	Half of cost for replacement 'peace' sign	£203.76	LGA1972 s137
19 07 24	Information Commissioners Office	Renewal	£35.00	Data Protection Regulation 2018
29 07 24	C Small	Clerks Expenses	£59.79	LGA1972 s112
31 07 24	C Small	Clerks Salary	£1393.32	LGA1972 s112
31 07 24	HMRC	Tax & NI on Clerks Salary	£270.23	LGA1972 s112
09 08 24	NEST	Pension Payment	£86.51	LGA1972 s112
19 08 24	Folley Electrical	Replacement Kitchen Hatch	£282.00	LGA1972 s133
28 08 24	S Jones Landscapes	Memorial Hall Grounds	£420.00	LGA1972 s133
28 08 24	S Jones Landscapes	Roundabout and Beds	594.00	Highways Act 1990 s196
30 08 24	C Small	Clerks Salary	£1234.99	LGA1972 s112
30 08 24	HMRC	Tax & NI on Clerks Salary	£171.53	LGA1972 s112

**26. To approve the following payments to be made**

04 09 24	C Small	Clerks Expenses	£29.99	LGA1972 s112
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**27. Items for consideration at next meeting**

**28. Close**