

The October Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 1st October 2024 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

26 09 2024

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
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- 4. To approve the minutes of the meeting held on 3rd September 2024**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To receive the Clerks Report**
- 7. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville.**
- 8. To receive an update on Planning issues and applications from Cllr Rastrick, and also make decisions on comments for any open planning applications**
- 9. To update and discuss the Memorial Hall Extension and agree next steps moving forward**
- 10. To consider the arrangements to mark Remembrance Day**
- 11. To discuss and decide upon requests by the Bowls Club regarding hedges and signage as per their email.**

12. To update on transfer to a gov.uk domain

13. To discuss and decide upon articles for the Spotlight/Flyer column

14. To discuss and decide upon next steps regarding additional cleaning of Bus Stops in the Parish

15. To discuss and approve the new Financial Regulations

16. To discuss, review and approve the following policies;

- (i) General Reserves Policy
- (ii) Grants and Donations Policy and Application Form
- (iii) Subject Access Request Policy and Subject Access Request Procedure
- (iv) Vexatious Complaints Policy

17. To note the conclusion of the 2023/2024 External Audit and any comments made

18. To review, discuss and approve the level of General Reserves

19. To discuss and approve overtime worked by the Clerk

20. To discuss any final requests for spending priorities in the period of 2025-2026

21. To receive a financial statement to 25th September 2024

22. To approve the following payments made

06 09 24	AJGIBL GBP CLIENT	Insurance Renewal	£2524.85	LGA1972 s133
09 09 24	NEST	Pension Payment	£67.60	LGA1972 s112
10 09 24	PKF Littlejohn LLP	External Audit	£378.00	LGA1972 s112
19 09 24	IT Services CAS	Gov.uk domain change	£522.00	LGA1972 s142
30 09 24	C Small	Clerks Salary	£1425.03	LGA1972 s112
30 09 24	C Small	Tax & NI on Clerks Salary	£289.93	LGA1972 s112

23. To approve the following payments to be made

02 10 24	C Small	Clerks Expenses	£52.38	LGA1972 s112
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24. Items for consideration at next meeting

25. To exclude public and press in accordance with the Public Bodies (Exclusion from Meetings) Act in 1960 in view of the confidential nature of the business to be transacted.

26. To review the salary and hours of the Clerk as per the Clerk's contract

27. Close