

**The November Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 5<sup>th</sup> November 2024 at 7.30pm. The agenda is set out below.**

**Carly Small, Parish Clerk**

**31 10 2024**

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**  
To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
- 4. To approve the minutes of the meeting held on 1<sup>st</sup> October 2024**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**  
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To review, discuss and decide upon co-option of new Parish Councillor applications (if received)**
- 7. To receive the Chairmans Report**
- 8. To receive the Clerks Report**
- 9. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville.**
- 10. To receive an update on Planning issues and applications from Cllr Rastrick, and also make decisions on comments for any open planning applications, including but not limited to**
  - i) DC/24/3513/FUL – 18 Cavendish Road, IP11 ORR**

11. To update and discuss the Memorial Hall Extension and agree next steps moving forward
12. To discuss and decide upon purchase of Christmas Tree for outside Memorial Hall
13. To discuss and decide upon request by Rosemary Gitsham relative to honour her memory
14. To update on responses received with regards to a possible fete and decide next steps
15. To update on the tree in Mill Close
16. To finalise a date that all councillors will be using the new gov.uk email addresses from
17. To discuss and decide upon any comments to be made on the Local Transport Plan
18. To discuss, review and approve the following policies;
  - (i) Internet Banking Policy
  - (ii) Model Publication Scheme
  - (iii) Press and Media Policy
  - (iv) Procedure for Public Session
19. To review and discuss first draft of the budget for 2025/2026
20. To note the Local Government Service pay agreement and the increase to be applied to the Clerk's hourly rate, to be backdated to April 1<sup>st</sup> 2024, as per Clerks contract.
21. To receive a financial statement to 31<sup>st</sup> October 2024
22. To approve the following payments made

03 10 24	Trimley Memorial Hall	Hire of hall	£54.00	LGA1972 s137
03 10 24	Firepower	Fire extinguisher service	£192.00	LGA1972 s133
04 10 24	Royal British Legion	2x Wreaths	£40.00	LGA1972 s137
07 10 24	SALC	6months payroll service	£57.60	LGA1972 s112

09 10 24	NEST	Pension payment	£90.29	LGA1972 s112
10 10 24	Viking Direct	Stationary	£80.50	LGA1972 s112
15 10 24	Community Action Suffolk	Website Hosting	£60.00	LGA1972 s142
23 10 24	David Friend Heating	Boiler Service	£122.40	Provision of PC Buildings LGA1972 s133
23 10 24	Labelcraft	Plaque for Reevelodge sign	£27.88	LGA1972 s137
24 10 24	R A Wilson	Memorial Hall Extension	£3408.00	Provision of PC Buildings LGA1972 s133
31 10 24	C Small	Clerks Salary	£1436.18	LGA1972 s112
31 10 24	HMRC	Tax & NI on Clerks Salary	£296.98	LGA1972 s112

**23. To approve the following payments to be made**

06 11 24	C Small	Clerks Expenses	£72.48	LGA1972 s112
----------	---------	-----------------	--------	--------------

**24. Items for consideration at next meeting**

**25. Close**