

The March Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 5th March 2024 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

29 02 2024

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
- 4. To approve the minutes of the meeting held on 6th February 2024.**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows after this point.
- 6. To receive the Chairman's Report**
- 7. To receive the Clerk's Report**
- 8. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville.**
- 9. To receive an update on Planning issues and applications from Cllr Rastrick. To include:**
 - i) Changes made to DC/23/3237/ARM**
- 10. To receive an update on the Memorial Hall Extension**
- 11. To agree that the Memorial Hall Working Party will now become the Memorial Hall Extension Committee, agree committee members, and terms of reference.**

12. To discuss email received from Kraimoore Homes regarding sewer easement from Bowls Club to new property.
13. To discuss and decide upon response regarding the Parish Council supporting a local resident to pursue Network Rail for defibrillators to be fitted near the railway crossing.
14. To discuss and decide on a response to East Suffolk Councils Review of Street Trading Policy.
15. To discuss and decide on a response to Suffolk County Council Local Transport Plan Consultation
16. Cllr D'arville to provide an update on the Trimley St Martin shop
17. To review/adopt the following policies;
 - i) Anti-Harassment Policy
 - ii) Disciplinary Policy
 - iii) Grievance Policy
 - iv) Volunteer Policy
18. To conduct a review of the Council's Governance Risks
19. To conduct a review of Internal Controls
20. To agree updates to the Asset Register
21. To approve overtime worked by the Clerk to complete CiLCA qualification.
22. To receive a financial statement to 25th February 2024
23. To approve the following payments made

31 01 24	C Small	Clerks Salary	£1228.65	LGA1972 s112
31 01 24	HMRC	Tax & NI on Clerks Salary	£177.87	LGA1972 s112
07 02 24	C Small	Clerks Expenses	£58.82	LGA1972 s112
08 02 24	Memory Lane	Donation/Grant	£250.00	LGA1972 s137
09 02 24	NEST	Pension payment	£67.60	LGA1972 s112
29 02 24	Starboard Systems (Scribe)	Accountancy Software Renewal	£414.72	LGA1972 s112

24. To approve the following payments to be made

06 03 24	C Small	Clerks Expenses (incl. new oak tree)	£119.68	LGA1972 s112
----------	---------	--	---------	--------------

25. Items for consideration at next meeting

26. Close