

The February Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 6th February 2024 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

01 02 2024

1. To receive apologies for absence
2. For councillors to declare any interests in matters on the agenda
3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
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4. To approve the minutes of the meeting held on 5th December 2023
5. **Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows after this point.
6. To receive the Chairman's Report
7. To receive the Clerk's Report
8. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville.
9. To receive an update on Planning issues and applications from Cllr Rastrick.
10. To receive an update on the Memorial Hall Extension
11. Cllr D'arville to provide an update regarding Morrisons Daily
12. To discuss, revise and approve the 'What was achieved in 2023' flyer

13. To discuss and decide upon applying for funding for EV Charging Point at Memorial Hall

14. To discuss and finalise volunteers for an Emergency Plan

15. To discuss and decide on response to informal consultation of Trimley St Mary No4 Footpath from East Suffolk Council

16. To discuss and decide upon grant application received

17. To consider and agree date and time for the Annual Parish Meeting

18. To decide upon next steps for Grit Bin

19. To discuss the Parish Councils use of Social Media and approve Social Media Policy

20. To review/adopt the following policies;

- i) Biodiversity Policy**
- ii) Equal Opportunities Policy**
- iii) Data Protection Policy**
- iv) Freedom of Information Policy**

21. To receive a Budget Monitoring Report

22. To receive a Reserves Breakdown Report

23. To confirm appointment of SALC as Internal Auditor for 2022/2023.

24. To approve overtime worked by the Clerk to complete CiLCA qualification.

25. To receive a financial statement to 25th January 2024

26. To approve the following payments made

08 12 23	Simon Jones Landscapes	Roundabout & Beds	£594.00	HighwaysAct 1990 s196
08 12 23	Simon Jones Landscapes	Memorial Hall Grounds	£420.00	LGA1972 s133
27 12 23	NEST	Pension Payments	£101.64	LGA1972 s112
27 12 23	Trimley Memorial Hall	Hire of hall for meetings	£81.00	LGA s137
29 12 23	C Small	Clerks Salary	£1230.76	LGA1972 s112

29 12 23	HMRC	Tax & NI on clerks salary	£184.21	LGA1972 s112
03 01 24	C Small	Clerks Expenses	£35.99	LGA1972 s112
08 01 24	Rob Gale	Noticeboard Repairs	£115.85	LGA1972 s142
09 01 24	NEST	Pension Payments	£59.15	LGA1972 s112
10 01 24	SALC	CiLCA Training	£216.00	LGA1972 s112
10 01 24	SALC	CiLCA Training	£72.00	LGA1972 s112
10 01 24	SLCC	CiLCA Registration	£450.00	LGA1972 s112
15 01 24	Trimley Methodist Church	Hire of Hall	£30.00	LGA s137

27. To approve the following payments to be made

07 02 24	C Small	Clerks Expenses	£58.82	LGA1972 s112
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28. Items for consideration at next meeting

29. Close