

**The December Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 3<sup>rd</sup> December 2024 at 7.30pm. The agenda is set out below.**

**Carly Small, Parish Clerk**

**27 11 2024**

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**  
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- 4. To approve the minutes of the meeting held on 5<sup>th</sup> November 2024**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**  
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To receive the Chairmans Report**
- 7. To receive the Clerks Report**
- 8. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville.**
- 9. To receive an update on Planning issues and applications from Cllr Rastrick, and also make decisions on comments for any open planning applications.**
- 10. To update from Cllr Rastrick and discuss the Memorial Hall Extension and agree next steps moving forward**
- 11. To discuss and decide upon any grant applications received as per the Grants and Donations Policy**

**12. To discuss the recent Remembrance Service and the plans for Remembrance Day 2025**

**13. To update on and agree next steps with regards to a Summer Fete.**

**14. To confirm that all councillors will be using the new gov.uk email addresses from 4<sup>th</sup> December 2024**

**15. To receive and review the Reserves Breakdown**

**16. To review, discuss and agree on final budget for 2025/2026 and confirm amount of precept to be requested**

**17. To agree emergency arrangements for over the Christmas period**

**18. To receive an update on CIL monies currently held and what can be expected in the future.**

**19. To receive a financial statement to 31<sup>st</sup> November 2024**

**20. To approve the following payments made**

06 11 24	Simon Jones Landscapes	Roundabout & Beds Contract	£620.40	Highways Act 1990 s196
06 11 24	Simon Jones Landscapes	Memorial Hall Grounds Contract	£438.00	LGA1972 s133
11 11 24	NEST	Pension payment	£91.63	LGA1972 s112
11 11 24	East Suffolk Building Control	Memorial Hall Building Plan Payment	£408.00	Provision of PC Buildings LGA1972 s133
29 11 24	C Small	Clerks Salary incl back pay	£1698.25	LGA1972 s112
29 11 24	HMRC	Tax & NI on Clerks Salary	£460.44	LGA1972 s112

**21. To approve the following payments to be made**

04 12 24	C Small	Clerks Expenses	£64.56	LGA1972 s112
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**22. Items for consideration at next meeting**

**23. Close**